



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHYAM SHIKSHA MAHAVIDAYLAYA
Name of the head of the Institution		Dr.Ishwar Saran
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		9179990121320
Mobile no.		9669344871
Registered Email		shyamcolleges@gmail.com
Alternate Email		cgeducation2020@gmail.com
Address		RISHABHTIRTH
City/Town		SAKTI
State/UT		Chhattisgarh
Pincode		495689
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	VINAY PRATAP SINGH
Phone no/Alternate Phone no.	919669344871
Mobile no.	7000842726
Registered Email	shyamcolleges@gmail.com
Alternate Email	vinat.endia@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://shyamcollege.in/naac/aqar-15-16.pdf">http://shyamcollege.in/naac/aqar-15-16.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://shyamcollege.in/ac-16-17.pdf">http://shyamcollege.in/ac-16-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.09	2015	03-Mar-2015	02-Mar-2020

<b>6. Date of Establishment of IQAC</b>	01-Aug-2015
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Human Rights Awareness Programme	13-Feb-2017 2	120
Faculty Development Programme	10-Oct-2016 7	15

Leadership Development Programme	12-Sep-2016 2	115
Skill Development Programme	01-Aug-2016 8	130
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
EDUCATION	Nil	Nil	2016 00	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- More focus on Faculty Development Programs, Workshops and seminars were organized to bridge the gap between traditional pedagogy ICT based pedagogy.

- Academic Calendar with desirable weightage between theory and practicum, Curricular and Cocurricular, Cognitive and non cogitative components.

- Institutional Social Responsibility activities were given due importance.

- Academic autonomy was ensured through systematic check points.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Faculty Development Programs, workshops and seminars	FDP , workshops were organized during the session. Detail report in annexure.
Academic autonomy was ensured through systematic check points	All courses follow a lecture plan and all teachers prepare a course-file for their respective subjects each semester.
Academic Calendar to be recasted	The Academic Calendar for the session 2016-17 was more elaborate and was successfully executed.
Faculty Development Programs were organized to ensure the continuous learning for teachers.	Social Responsibilities initiatives made Continuous process for students and teachers and were organized during the session.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	21-Jan-2017
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bilaspur University provides Two Year B.Ed. Programme curriculum along with list courses, examination scheme, weightage to the theory and University completes entire admission process. College has its mechanism for effectively planning academic year; every faculty member is assigned specific responsibilities. Students are provided time plans and course lists displayed in the classroom. These time plans are adhered to by students and they are able to gauge with a degree of clarity. Every attempt is made that curriculum will be completed within the stipulated

time frame plans are also preserved each year as documentation. Beside lectures and seminars, use of ICT in PowerPoint presentation and audio-visual available to make the delivery of the curriculum interesting and enabling them learn effectively. Internal assessment is done with full transparency. Inter-personal skills are enhanced Education. Curriculum Trans acted by the institution provides for the students to acquire. Attitudes related to various learning areas The Curricular list is approach to education, placing equal emphasis on the knowledge, understanding, skills, values and attitudes. The On building solid foundations of knowledge and skills, in students a fundamental understanding of key concepts and probreath of key learning areas. Course Out comes have been Faculty member who is assigned to teach a specific course debased and Sub unit Based calendar of activities for then Facilitate the learner well in advance about the academic

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Human Rights	nil	08/08/2016	42	YES	YES
Leadership Development	nil	26/09/2016	28	YES	YES
Yoga and Meditation	nil	02/01/2017	42	YES	YES

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	85	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Rights	08/08/2016	40
Leadership Development	26/09/2016	30
Yoga and Meditation	02/01/2017	50
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BEd	INTERNSHIP	85
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>College has its regular practice of obtaining Feedback to assess the satisfaction level of institution. Every year information from Students, Parents, Alumni, and stakeholders form. It helps us to gain an insight in to how college performs on various parameters. College values feedback and treat it with supportive, value and maintain confidentiality. A brief analysis of the follows- Feedback from students- Gathering feedback from students is a great way to get glimpse into their experience in the college campus students is helpful in several ways and builds a sense of goodwill between the students and institution. Students have rated teachers on dimensions. Using rating scale to analysed for every providing weightage to different attributes. The teacher uses various means very effectively. ? ? ? .It is observed that parent satisfied by the efforts made by the college administration, teaching and learning, discipline and other related matters of satisfaction has been shown by the parents on implementation of suggestions made by them. Alumni feedback. Alumni are very special to the institution and create reputation through their success. Alumni network forms a bridge between the current students and alumnus were the satisfied with the facilities provided. After the a feedback, college works constantly for the improvement often learning process to maximize the benefit of the resources to Every suggestion is carefully evaluated and taken in right and uses same to improved if different areas of services. ?</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	TEACHER EDUCATION	100	110	85
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2016	85	Nil	16	Nil	16

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	10	6	4	Nil	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has adopted a Mentoring System as a student support measure. Mentorship has become an integral support system to the students through faculty members as “Mentors. A mentor is a friend and a role model over a small group of students assigned to each mentor. Who observes to their academic performance and participation in activities and any other initiative. Mentee can contact their mentor for any academic support. The mentor guides a student in his /her academic, emotional and psychological needs. Each faculty member is the mentor of a group of 14-15 mentees allocate Principal of the Institute. The teacher mentor collects personal information to provide her/ him guidance on Critical issues are brought in the notice of the Head of the Institute. The mentee formally or informally outside class hours as well and guides them regarding and document record of the mentoring process Professional Guidance–regarding self-employment opportunities, entrepreneurs honesty, and integrity required for career growth. Career advancement–regarding Selection of school or institute for career, higher education, competitive exams etc. meets the group of students at least twice a month. • Continuously monitors, counsels, guides students in all academic matters. •Advises students regarding choice of electives, project • Contacts parents/guardians if situation demands e.g. academic irregularities, negative and inter personal relations, detrimental activities etc. •Advises students in Development/ professional guidance. • Keeps contact with the students even after Intimates Principal and suggest if any administrative action is called for. •Maintains a brief but clear record of all discussions with students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
85	16	1:5

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	Nil	Nil	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	640	YEAR	30/03/2017	17/08/2017
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a centralized continuous Internal Evaluation the norms of Affiliating body i.e. Bilaspur University to assess As well as course outcomes throughout the year. •The mechanism assessment operates on continuous basis •All internal assess decisions are taken by the Examination Committee in consultation with non-teaching staff of the college. •The dates of examinations are discussed democratically in Examination Committee. •All concerned stakeholders are inform Internal Evaluation and display on the notice board. Continuous internal Evaluation •Internal Question papers are set based on University pattern. Remedial classes are on the recommendation of mentors if the performance of student is not • Theory subjects assessed: Mid Semester Test, Class Practical subjects are assessed through Presentation, Viva, Mini projects.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution's internal academic calendar is thoughtfully drafted in such a way that it is in with the University, BILASPUR UNIVERSITY Calendar. The academic calendar outlines the semester class work schedule internal examination schedule, external examination schedule, class room activities and tutorials etc are properly spread out through the span of the session so that students can continuously go through a process of evaluation and academic growth. The faculty members got syllabus as well as tentative academic calendar coming semester in advance which enable them to plan and division of syllabus. The head of the Institution finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. Time table in-charge prepares the time table as per the guideline of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. Academic calendar is provided to the students through information handbook of the institution as well as display on the notice board. In addition to the mid-term exams other Institutional Internal activities such as beginning of session, Orientation Programme, Celebration of Important days other activities etc are also part of academic calendar.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://shyamcollege.in/naac/course-outcomes.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
640	BEd	EDUCATION	85	83	97.76

[View File](#)



## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://shyamcollege.in/feedbak-parents.php>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	Nil	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on "Teacher Education – Issues and Challenges "by IQAC Cell	College Cultural Committee	09/09/2016
A Workshop on Drama and Art in Education by Ms. Priyanka Mishra	College Cultural Committee	12/10/2016
An extension lecture on Micro Teaching by Mr.H S Shergil	College Cultural Committee	09/12/2016
A Workshop on Art of Communication byDr Anamika Singh	College Workshop Committee	05/01/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	Nil	00
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	Nil
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	3	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International women day	Vardan Education and Health Research Institute	16	75
Say no to plastic	Shri Salasar Education Society	15	70
Tree Plantation	Vardan Education	16	80

	and Health Research Institute		
National youth day	Vardan Education and Health Research Institute	15	60
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Gram Panchayat, Rishabh Tirth (Gunji)	Swachh Bharat Abhiyan	14	60
Tree Plantation	Shyam Shiksha Mahavidyalaya	Tree Plantation	12	65
Voter Awareness	Shyam Shiksha Mahavidyalaya	Voter Awareness	10	70
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
TEACHER TRAINING/ INTERNSHIP	TEACHER TRAINING	GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI GOVT H.S. SCHOOL,	01/10/2016	30/11/2016	85

		BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI GOVT H.S. SCHOOL, BARPALI KALA , SAKTI			
TEACHER TRAINING/INTERNSHIP	TEACHER TRAINING	GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI GOVT H.S. SCHOOL, BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI GOVT H.S. SCHOOL, BARPALI KALA , SAKTI	01/01/2017	02/03/2017	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, BARPALI KALA, SAKTI GOVT H.S. SCHOOL, BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI	01/08/2016	Teacher Training	95

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.56	0.56

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing

Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5584	1069653	320	111147	5904	1180800
Reference Books	856	169642	40	9558	896	179200
CD & Video	62	6100	13	1400	75	7500
Journals	13	4400	2	1100	15	5500
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	1	1	1	1	2	2	560	0
Added	2	0	0	0	0	0	0	0	0
Total	22	1	1	1	1	2	2	560	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

560 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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**No Data Entered/Not Applicable !!!**

#### **4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.35	0.4	0.8	0.75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has adequate number of class-rooms, labs and other facilities as per the requirement of NCTE and other facilities to run the Educational Programme efficiently as per Standards laid down by National Council for Teacher Education body... There are four classrooms With proper lighting and ventilation and all the classrooms are with proper furniture, dais, projector and display boards. office, a staff room and a Principal room with adequate space to conduct meetings and discussions with the faculty. Well-equipped reading room having seating capacity for 60 pupil teacher. Internet connectivity and a photocopier with the facility of ICT Resource Centre fully equipped with 22 computers with latest And internet facility with each system. Psychology Resource sufficient number of Tests and Psychological Testing Equipment Curriculum Laboratory is a Centre for instructional material education institutes. It is designed for the professional development teachers. Art and Work Experience Resource Centre with adequate material. We have well-furnished Tutorial rooms, Seminar Hall and a Multipurpose hall Having seating capacity of more than two hundred persons to academic and cultural activities. The institute has separated for boys and girls. There is a Rest cum Medical Room provided facility. Sports, Music Room, Canteen and a Store Room are all the college campus a well sized Parking Space . There is playground for cricket, football, hockey provision for indoor game? ? ? Chess as well as outdoor games like Volleyball, Badminton, S?throw, Relay-race, Kho-Kho, Tug-of-war and 200 metre athletics activities track There are separate toilets and wash girls and college staff. Proper Fire Safety measures (Fire Ext Also placed in the college building. Institution has heavy Gen-set power backup to meet the emergency need. Its campus is surrounded greenery, ornamental plants, flowers and trees. It has proper System (own submersible pump) for the maintenance of whole campus and Harvesting system.

<http://shyamcollege.in/naac/co-curricular-activities.pdf>

#### **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

##### **5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	POST METRICS SCHOLARSHIP	167	1498450
b) International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Ethics in Education	06/02/2017	60	Vardan Education Health Research Institute
Remedial Coaching on the bases of house test	02/01/2017	55	Vardan Education Health Research Institute
Human rights	02/12/2016	50	Shri Salasar Education Society
Yoga and Meditation	18/08/2016	40	Vardan Education Health Research Institute

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counselling	75	75	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2016	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Food Contest	College	82
Fancy Dress Competition	College	32
Room Décor Competition	College	82
Salad Contest	College	72
Chair Rece Competition	College	62
Chess Competition	College	18
100 M. Rece Competition	College	78
Horticulture Competition	College	79
Awareness Campaign	College	77
Cleanliness Campaign	College	80
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	National	Nil	Nil	00	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Students Welfare Committee:** The Students Welfare Committee is composed of convenor and two members from the faculty and two student members. The function of this committee is to work for the welfare of the students. Student welfare committee meets thrice in a year. (i) First meeting is held soon after the commencement of the Academic Session. (ii) The second meeting takes place two months after the first meeting for identifying the needy students for providing relevant help and for organizing blood camp to develop community sense among students It gives students an opportunity to develop organizing and carrying out Institute activities and service addition to planning events that contribute to school spirit welfare, the student council is the voice of the student body is an organization conducted by students and supervised by adults of the student council is to give students an appportunity to develop leadership by organizing and carrying out school activities? projects.In addition to planning events that contribute to community welfare, the student council is



the voice of the student help share student ideas, interests and concerns with the community. The function of the student council is based upon Procedures. Ideas are presented, voted upon and confirmed by the student body president.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Co-Curricular Cultural Activity Committee: The co-curricular Committee is composed of convenor and two members each from the faculty and student community. The function of this committee is to plan, co-ordinate and organize co-curricular activities. CCA meets thrice in a year. (i) First meeting is held prior to the commencement of the Academic Session, to select the convenor and members for committee. (ii) The second meeting takes place after the commencement of the session to decide about overall co-curricular activities to be held throughout the year. (iii) The third meeting is held to finalise matters concerning annual day. Purchase Committee: The Purchase Committee: is composed of convenor and two members from the faculty. The function of this committee is to decide the mode and manner of making purchases at competitive prices without compromising on quality, and ensuring that the supplied items meet the required specifications as per order. Maintenance Campus Development Committee: The Committee is composed of convenor and two members from the faculty. The function of the committee is to take decisions related to the development of the campus and ensure proper maintenance of entire physical infrastructure of the college

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: Curriculum is set by the University. Suggestions from curriculum committee related to different subjects were forwarded to the Guru Nanak Dev University. Academic mentoring of students is done by the Teachers.

Teaching and Learning	: Our teaching learning process includes presentations, Group Discussions.
Examination and Evaluation	Bilaspur University norms are followed by the College for Examination Evaluation.
Research and Development	For promoting research in the College, we have library with so many books for the teachers and students
Human Resource Management	We strongly believe in Team work and collective decision making. The College organizes various orientation programmes for both teaching and nonteaching staff members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which leads to employee satisfaction. Institute grants Medical, Casual, On Duty and Special Leave to its faculty members. And Non Teaching gets Medical, Causal and Earned Leave as per the norms of University. It also provides Maternity Leave according to norms to its female members.
Industry Interaction / Collaboration	We have more than 15 collaborations for the internship/teacher training purpose.
Admission of Students	Admissions are done as the guidelines given by Bilaspur University. Admissions are made through Pre B.Ed. Exam conducted by C.G. Vyapam. College provides free counselling services related to admission to students and parents who visit the campus. College follows all the rules and regulations of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	We use emails for the same
Administration	We are maintaining the office records on MS - Word and MS - Excel since 2009
Finance and Accounts	MS Excel
Student Admission and Support	we follow the rules and regulations of Bilaspur University. And as per University Guidelines there is one Pre Examination conducted in a year and at the end of year End Term Examination is conducted by the University.
Examination	Bilaspur University norms are followed by the College for Examination

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	V. P. Singh	NAAC and BU BILASPUR	Nil	Nil
2016	V. P. Singh	DLS COLLEGE BILASPUR	MANAGEMENT	500
2017	V. P. Singh	RUSA	Nil	Nil
2017	V. P. Singh	SANDIPANI ACADEMY DURG	MANAGEMENT	500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	00

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave with Pay, Free Health Check up Camps	Maternity Leave with Pay, Free Health Check up Camps	Scholarships, Personality Development Sessions

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts only internal audit which is as follows: The Audit objections raised by the auditor while performing the audit are dealt with, in the following manner :- 1. On receiving the audit objections report from the auditor, the concerned accounts and administrative staff, gives this report a top priority and prepare the documents/reply to settle the objections (if possible) before it goes up to the level of top management. 2. To resolve the backlog of audit objections, and for speedy resolution of audit objections, initiatives are taken to convene bipartite/tripartite meetings where possible. 3. The decision of these meetings are complied with immediately and necessary rectifications are done to resolve the audit objections. External Audit: The Institution is not required to conduct any External Financial Audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vardan Education and Health Research Institute (Mother Society)	100000	A Study of Health and Hygine Concept among the Resdients of Sakti Janjgir Champa
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

150000

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	PRINCIPAL
Administrative	No	Null	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher meetings are held to assess the academic process of students, Parents are informed timely regarding the performance attendance of students.

6.5.3 – Development programmes for support staff (at least three)

Sexual Harassment at Workplace, Play on Beti Bachao Beti Padhao and Play on Swachh Bharat Abhiyan

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC cell is established for assure quality culture as the with internal and external support. 2.Faculty members to scrutinize self appraisal form to understand , correct and enhance their competencies . 3.Enhanced by faculty in the teaching learning process. 4.Initiatives for Barrier free campus for person with disabilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit

No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	National Seminar on "Teacher Education - Issues and Challenges" by IQAC	13/09/2016	13/09/2016	20/09/2016	20
2016	A Workshop on Drama and Art in Education by Ms. Barkha Singh	15/10/2016	15/10/2016	22/10/2016	20
2016	A Workshop on Art of Living by Mr. A P Singh	16/12/2016	16/12/2016	23/12/2016	20
2017	An extension lecture on Micro English by Mr. Akash Gadhewal	16/01/2017	16/01/2017	23/01/2017	20

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sexual Harassment Awareness Programme	22/08/2016	27/08/2016	80	10
National Youth Day	12/01/2017	12/01/2017	60	10
International Women Day	08/03/2017	08/03/2017	80	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

10

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	10
Scribes for examination	Yes	85
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	5	5	03/10/2016	7	Beti Bachao Beti Padhao Abhiyan	Awareness rally for local villagers and students of the Institute	20
2017	5	5	17/10/2016	7	Swachh Bharat Abhiyan	Awareness Program for Local People of the village, teachers and students	20
<a href="#">View File</a>							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ethics in Education (Value Added Course)	06/02/2017	24/02/2017	40
Yoga And Meditation ( Value Added Course)	17/10/2016	28/10/2016	40
Human Rights (Value Added Course)	12/09/2016	24/09/2016	60
Yoga Day Celebration	21/06/2017	21/06/2017	60
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Recycling of paper - using rough paper b) New laptop bought in exchange of old laptop for faculty members c) More trees/grass planted in the campus d) Rain harvesting system cleaning on regular time intervals e) No use of plastics inside the campus- paper plates and glasses in canteen and in college pantry steel/glass utensils are used.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shyamcollege.in/naac/achievement-profile.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

GOAL To ensure that academic calendar should followed and complete the syllabus accordingly. To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching. To ensure the peer is tutoring and Cooperative learning. To ensure percentage will improved semester wise and enhance the number of ranks bagged by the institute at the university level examinations. THE CONTEXT Division of the syllabus in different section have always keeping in the mind by the teacher, unit test class test are planned accordingly. If teachers find it difficult to keep pace with the techno - savvy pupil learners, the peer tutoring and cooperative teaching will take place in the regular classroomit will beneficial for the teacher and as well as for the students. It has become essential for the teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. To avoid mismatch between the pupil learner and the teacher handling varieties of tools available for teaching - learning the peer tutoring and cooperative teaching helps at various stages of teaching. The PRACTICE Students got information of overall academic year by the information handbook and institution website The teaching - learning committee along with the head of the Institute monitor the pace of coverage of the syllabus. Teachers upgraded their knowledge and engaged in various faculty development programme to enhance their knowledge and skill in

teaching. Informal feedback is obtained from students regarding the content delivery by different teachers. Students evaluation is done with the help of assignments, tests, classroom behavior, attendance and project works. Different resource rooms and ICT lab communication lab are available to teach the future teachers how to teach in the classroom. Computer experts and other expert staff train the teachers in the use of Power Point Presentations, browsing the internet for useful resources, uploading content on the college website, use of google docs for information sharing, etc. EVIDENCE OF SUCCESS Teachers have adopted modern pedagogic styles and ICT in their classes. Teacher Recorded lectures are available on You Tube Appropriate media is used to teach the students. Appropriately paced and timely completion of syllabus. Students feedback have taken time to time. Improvement in results.

Provide the weblink of the institution

<http://shyamcollege.in/naac/faculty-performance.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Five day workshop was organized on "Quality improvement of lesson planning." In this all types lesson planning were discussed along: Formulation of instructional objectives Formulation of content specific objectives Drawing out of learning outcomes Effective use of ICT Interactive teaching Reflective teaching Backboard sum-up Evaluation and feedback Detailed discussion was done on FDP for faculty and administrative staff. - Road-map of academic activities finalized - Roadmap of administrative of schedule and activities planned - Proper and timely financial budgeting and expenditure record It was in house training arranged and implemented successfully with the help of expert faculty members in the field of ICT, Effective Communication and Administrative writing. In this all the faculty members, Administrative staff and no teaching faculty members take part in this programme. Faculty held its meeting to workout review all activities performed in the past and evaluate its input and output to declare which one could be termed as the best activity of the year. With the help of Principal of the institute and senior faculty members action plan is prepared in the light of present scenario for the effective outcomes for the session 2017-18 As IQAC approved that every faculty member to identify a most relevant desired topic on which extension lecture from experts be planned. Thus, the following lectures /extension lectures are planned: - Feedback and its analyses - Role and responsibilities of Alumani Association - Reflective teaching - Need and significance of self appraisal of teacher