



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		SHYAM SHIKSHA MAHAVIDAYLAYA
Name of the head of the Institution		Dr. Ishwar Saran
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+917999901213
Mobile no.		9669344871
Registered Email		shyamcolleges@gmail.com
Alternate Email		cgeducation2020@gmail.com
Address		RISHABHTIRTH
City/Town		SAKTI
State/UT		Chhattisgarh
Pincode		495689
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	V. P. Singh
Phone no/Alternate Phone no.	+919669344871
Mobile no.	7000842726
Registered Email	shyamcolleges@gmail.com
Alternate Email	vinat.endia@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.shyamcollege.in/ac-20-21.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.shyamcollege.in/ac-15-16.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.09	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	01-Aug-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Skill Development Programme	22-Aug-2015 8	100

Faculty Development Programme	05-Sep-2015 7	14
Leadership Development Programme	03-Oct-2015 2	80
Human Rights Awareness Programme	16-Feb-2016 2	77
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2016 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Academic Calendar for the session was more holistic in approach and it's successful implementation was monitored by IQAC.

Institutional Social Responsibility activities were given due importance.

Academic autonomy was ensured through systematic check points.

More Faculty Development Programs, workshops and seminars were organized for ensuring quality in higher education and creating awareness to bridge the gap between traditional pedagogy and 21st century learner.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Academic Calendar (Holistically designed)	The Academic Calendar for the session 201516 was more elaborate and was successfully executed.
Institutional Social Responsibility activities were given due importance	Many activities were organized during the session. Detail report in annexure
Academic autonomy was ensured through systematic check points	All courses follow a lecture plan and all teachers prepare a course-file for their respective subjects each semester.
Faculty Development Programs were organized to ensure the continuous learning for teachers.	Continuous learning for teachers. Three faculty development programs were organized during the session.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

21-Jan-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is affiliated to BILASPUR University which has its admission plan and policy, provides B.Ed. Programme curriculum along with list of different courses, examination scheme, weightage to the theory and practicum. University completes entire admission process by the end of July every year. We strictly follow the syllabus, curriculum policy, plan and instructions who given by

BILASPUR UNIVERSITY. College have 2 year B.Ed. programme. While revision and up gradation of syllabus is done at University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classroom. These time plans are adhered to, so that the students able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classroom, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education. Curriculum transacted by the institution provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas. The Curriculum promotes a holistic approach to education, placing equal emphasis on the development of knowledge, understanding, skills, values and attitudes. The emphasis is laid on building solid foundations of knowledge and skills, introducing to students a fundamental understanding of key concepts and processes across a breadth of key learning areas. Course Outcomes have been developed, each faculty member who is assigned to teach a specific course develops a Unit-based and Subunit Based calendar of activities for the entire term to facilitate the learner well in advance about the academic schedule.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Human Rights	HRE	03/08/2015	42	YES	YES
Yoga and Meditation	YM	07/09/2015	42	YES	YES
Ethic in Education	EE	02/11/2015	28	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	109	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Rights	03/08/2015	35
Yoga and Meditation	07/09/2015	25
Ethuc in Education	02/11/2015	49
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	internships	93
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>An annual Feedback was conducted to assess the satisfaction of educational institution regarding the services of our college. Every year we gathered information from Students, Parents, Alumni, and stakeholders by a feedback form. It helps us to gain an insight into how college could improve on various parameters. We value feedback and treat it with highest respect, courtesy, value and confidentiality. A brief analysis of the feedback is as follows-</p> <p>Feedback from students- Gathering feedback from students is a great way to get glimpse into their experience in the college campus. Feedback from students is helpful in several ways and builds a sense of goodwill between the students and institution. Students have rated teachers on various dimensions. Using rating scale then it is analysed for every teacher by providing weightage to different attributes. It was summarized that teacher has all round and complete knowledge not only in the subject are but beyond that. The teacher uses various means very effectively to make student knowledgeable and wise. The teacher has very high degree of self-discipline, passion and devotion for the teaching profession. Parent's feedback- Feedback was sorted and the opinion obtained for each parameter is represented as percentage of total number of feedback response obtained for that parameter represented in parentheses. Percentage overall average of rating was also computed for each academic session. On analysing the feedback received, over the course of time by the parents, it is observed that parents are largely satisfied by the efforts made by the college administration in admissions, teaching and learning, discipline and other related matters and high degree of satisfaction has been shown by the parents on implementations of some of the suggestions made by them. Alumni feedback- Though the college has a history of years, its alumni can be traced into various fields like social, political, entertainment and industry. Alumni are</p>

very special for the institution and create reputation through their success in their career path. Alumni network forms a bridge between the current students and alumni. Mostly alumnus were the satisfied with the facilities provided to them by the college as library canteen and computer lab etc.. After the analysis of the feedback, college works constantly for the improvement of teaching and learning process to maximize the benefit of the resources to the students. Every suggestion is carefully evaluated and taken in right spirit and uses same to improve different areas of services.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Teacher Education	100	110	93
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	93	0	16	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	9	6	4	0	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has adopted a Mentoring System as a student support measure. A mentor is a teacher acting both as a friend and a role model over a small group of students assigned to each mentor. Mentor records the profile of all the assigned students with regards to their academic performance and participation in campus activities and any other initiative. Mentee can contact their mentor for any academic or non-academic support. The mentor guides a student in his /her academic, emotional and psychological development, particularly in the latter's transition phase. The mentor guides his wards to take out the best in him/her. In this system, Each faculty member is the mentor of a group of 14-15 mentees allocated to him/ her by the Principal of the Institute. The teacher mentor collects personal information from the mentees without touching sensitive issues or any information out of the mentee and then provides the needed counseling to her/ him. Critical issues are brought in the notice of the Head of the Institute. The teacher meets the mentee formally or informally outside class hours as well and guides them regarding their career options. A documented record of the mentoring process is maintained by the mentor teacher for reference purposes. Types of Mentoring: Course-specific – regarding attendance and performance in the present semester and overall performance in the previous semester, participation in various activities on and off campus. Professional Guidance – regarding self-employment opportunities, entrepreneurship development,

morale, honesty, and integrity required for career growth. Career advancement – regarding professional goals, selection of school or institute for career, higher education, competitive exams etc. Role of Mentor: • Meets the group of students at least twice a month. • Continuously monitors, counsels, guides and motivates the students in all academic matters. • Advises students regarding choice of electives, project, assignments etc. • Contacts parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Intimates Principal and suggest if any administrative action is called for. • Maintains a brief but clear record of all discussions with students • Maintains a brief but clear record of all discussions with students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
93	16	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	nil	Nil	nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEEd	640	year	30/03/2016	02/08/2016

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a centralized continuous Internal Evaluation System as per the norms of Affiliating body i.e. Bilaspr University to assess the programme as well as course outcomes throughout the year. • Theory subjects are assessed through: o Mid Semester Test o Assignments o Class room seminars • Practical subjects are assessed through: 0 PPT Presentation 0Internal Viva o Mini projects. • The mechanism of internal assessment operates on continuous basis • All internal assessment related decisions are taken by the academic council in consultation with the teaching and non- teaching staff of the college. • The dates and other modalities pertaining to examinations are discussed democratically in Academic Council, Examination Committee. • All concerned stakeholders are informed of Continuous Internal Evaluation through the college Prospectus, the institutional website as well as display on the notice board. • Students are informed of this educational strategy, namely continuous internal Evaluation at the beginning of the session. • Internal Question papers are set

based on Course outcomes and as well as University pattern. • Remedial classes are provided on the recommendation of mentors if the performance of student is not up to the mark.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution's internal academic calendar is thoughtfully drafted in such a way that it is in with the University, BILASPUR UNIVERSITY Calendar. The academic calendar outlines the semester class work schedule internal examination schedule, external examination schedule, class room activities and tutorials etc are properly spread out through the span of the session so that students can continuously go through a process of evaluation and academic growth. The faculty members got syllabus as well as tentative academic calendar coming semester in advance which enable them to plan and division of syllabus. The head of the Institution finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. Time table in-charge prepares the time table as per the guideline of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. Academic calendar is provided to the students through information handbook of the institution as well as display on the notice board. In addition to the mid-term exams other Institutional Internal activities such as beginning of session, Orientation Programme, Celebration of Important days other activities etc are also part of academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.shyamcollege.in/ac-15-16.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
640	BEd	Teacher Education	93	93	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.shyamcollege.in/ac-15-16.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	nil	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	2.6
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2015	0	nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
nil	nil	nil	2015	0	0	00
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	3	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
nil	nil	0	0
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	00	nil	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

TEACHER TRAINING/INTERNSHIP	TEACHER TRAINING	GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, BARPALI KALA, SAKTI GOVT H.S. SCHOOL, BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI	01/12/2015	15/12/2015	93
TEACHER TRAINING/INTERNSHIP	TEACHER TRAINING	GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, BARPALI KALA, SAKTI GOVT H.S. SCHOOL, BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI	01/02/2016	15/02/2016	93

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GOVT H.S. SCHOOL, GAHRINMUDA, SAKTI GOVT H.S. SCHOOL, BARPALI KALA, SAKTI GOVT H.S. SCHOOL, BUDHANPUR, SAKTI GOVT H.S. SCHOOL, ACHANAKPUR, SAKTI GOVT H.S. SCHOOL, ASHONDA, SAKTI	01/08/2015	Teacher Training	105

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.55	0.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Partially	nil	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5264	1021524	320	48129	5584	1069653
Reference Books	824	164830	32	4812	856	169642
CD & Video	52	5200	10	900	62	6100
Journals	10	3200	3	1200	13	4400
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	18	1	1	1	1	2	2	560	0
Added	2	0	0	0	0	0	0	0	0
Total	20	1	1	1	1	2	2	560	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

560 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.4	0.35	0.95	0.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is censoriously linked to the mission of our Institute –“To prepare outstanding educators, scholars and researchers and to advance the profession of Teacher Education, To promote research, development and consultancy, To develop critical thinking, effective communication and learning skills in the student Teacher To impart value based education suitable to the needs of the society.” through technically advanced educational methods.

The institute has adequate physical infrastructural facilities to run the Educational Programme efficiently as per the Norms and Standards laid down by National Council for Teacher Education by affiliating body. College has developed complete physical infrastructure as per NCTE norms to run the B. Ed course. . ? There are four classrooms and six method rooms with proper lighting and ventilation and all the classrooms are well equipped with proper furniture, dais, projector and display boards. ? Administrative office, a staff room and a Principal room with adequate space to conduct meetings and discussions with the faculty. ? Well-equipped library and a reading room having seating capacity for 60 pupil teachers. Library has internet connectivity and a photocopier with the facility of photocopying. ? ICT Resource Centre fully equipped with 20 computers with latest configuration and internet facility with each system. ? Psychology Resource Centre with sufficient number of Tests and Psychological Testing Equipment’s. ? The Curriculum Laboratory is a Centre for instructional materials in teacher education institutes. It is designed for the professional development of pupil teachers. ? Art and Work Experience Resource Centre with adequate material. ? We have well-furnished Tutorial rooms, Seminar Hall and a Multipurpose Hall having seating capacity of more than five hundred persons to conduct various academic and cultural activities. ? The institute has separate common rooms for boys and girls. There is a Rest cum Medical Room provided with First aid facility. Sports, Music Room, Canteen and a Store Room are also available in the college campus. ? Morning assemblies are conducted in Open Air Theatre as well as in Multipurpose Hall. A well sized Parking Space for vehicles is also available in the campus. ? There is provision for indoor games such as Carom, Chess as well as outdoor games like Volley ball, Badminton, Shot-put, Discus throw, Relay-race, Kho-Kho, Tug-of-war and 200 metre athletic track for all athletics activities. ? There are separate toilets and wash rooms for boys, girls and college staff. Proper Fire Safety measures (Fire Extinguishers) are also placed in the college building. Institution has heavy Gen-set for the power backup to meet the emergency need. Its campus is surrounded with lots of greenery, ornamental plants, flowers and trees. It has proper water supply system (own submersible pump) for the maintenance of whole campus and water harvesting system. <https://www.shyamcollege.in/ac-15-16.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	CG POST MATRIC	74	699580
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Ethics in Education	16/02/2016	78	Vardan Education Health Research Institute
Remedial Coaching on the bases of house test	05/01/2016	54	Vardan Education Health Research Institute
Human rights	22/08/2016	46	Vardan Education Health Research Institute
Yoga and Meditation	17/08/2015	29	Vardan Education Health Research Institute

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Career Counseling	79	79	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	0	nil	nil	nil	nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cleanliness Campaign	college level	88
Awareness Campaign	college level	85
Horticulture Competition	college level	87
100 M. Rece Competition	college level	86
Chess Competition	college level	16
Chair Rece Competition	college level	60
Salad Contest	college level	80
Room Décor Competition	college level	90
Fancy Dress Competition	college level	30
Food Contest	college level	90
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	NIL	National	Nil	Nil	00	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A representative structure for students, through which they can become involved in the events of the institution, maintaining discipline, proper smoothening of events time to time. Vision : To augment the innovation in student life, excellence edification and learner contribution. Mission: To bring transformation, appropriate access to professional learning and competence. To contribute to maintaining disciplined and professional behavior of students in their academic and social settings. To arbitrate the gap between the students and management. To advance precision through consistent communication with the students. To persuade and maintain active participation of all students in community engagement projects. Purpose: The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out Institute activities and service projects. In addition to planning events that contribute to school spirit and community welfare, the student council is the voice of the student body. Student Council is an organization conducted by students and supervised by adults. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects. In addition to planning events that contribute to school spirit and community welfare, the student council is the voice of the student body. They help share student ideas, interests and concerns with the school wide community. The function of the student council is based upon parliamentary procedures. Ideas are presented, voted upon and confirmed by the student body president. Any student that is interested in leadership, organizational behavior, event planning or becoming more involved in the school are welcome to become involved. Traits Required: Self confidence. Per DuBrin, "A leader who is self-assured without being bombastic or overbearing instills self-confidence in team members" Humility Core self-evaluations Trustworthiness Authenticity Extraversion Assertiveness Enthusiasm Optimism and warmth What Student Council Does The student council helps share students ideas, interests, and concerns with teachers and Institution Principal. They often also help for Institution-wide activities, including social events, community projects, helping people in need.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Admission committee counsels' prospective candidates for Admission before the Application Forms for admission are released. The Admission committee (for admission) involves all members of the staff who co-operates and work at

different levels. They also sit in at interface meetings and meet parents and students prior to admission. Planning Board (for financial Planning and implementation) involves the participation of Management and non-teaching staff related to Accounts. Library committee prepares and plans for the book budget for next academic session. There is a building Committee with members from faculty , architects, engineers, Contractors and office staff to assist with the planning and execution of vertical extension of the college and planning for infrastructure associated with the new wing.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students: Admissions are done as the guidelines given by Bilaspur University. Admissions are made through Pre B.Ed. Exam conducted by C.G. Vyapam. College provides free counselling services related to admission to students and parents who visit the campus. College follows all the rules and regulations of the university.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration: We have more than 15 collaborations for the internship/teacher training purpose.
Human Resource Management	Human Resource Management: We strongly believe in Team work and collective decision making. The College organizes various orientation programmes for both teaching and nonteaching staff members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which leads to employee satisfaction. Institute grants Medical, Casual, On Duty and Special Leave to its faculty members. And Non Teaching gets Medical, Causal and Earned Leave as per the norms of University. It also provides Maternity Leave according to norms to its female members.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation
Research and Development	? Research and Development: For promoting research in the College, we have library with so many books for the teachers and students.
Examination and Evaluation	? Examination and Evaluation:

	Bilaspur University norms are followed by the College for Examination Evaluation.
Teaching and Learning	? Teaching and Learning: Our teaching learning process includes presentations, Group Discussions.
Curriculum Development	? Curriculum Development: Curriculum is set by the University. Suggestions from curriculum committee related to different subjects were forwarded to the Guru Nanak Dev University. Academic mentoring of students is done by the Teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development: We use emails for the same
Administration	Administration: We are maintaining the office records on MS - Word and MS - Excel since 2009
Finance and Accounts	Finance and Accounts: MS Excel
Student Admission and Support	Student Admission and Support: we follow the rules and regulations of Bilaspur University. And as per University Guidelines there is one Pre Examination conducted in a year and at the end of year End Term Examination is conducted by the University.
Examination	Examination: Bilaspur University norms are followed by the College for Examination and Evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	VINAY PRATAP SINGH	Bilaspur University Bilaspur (C.G.)	NIL	Nil
2016	VINAY PRATAP SINGH	S.C.E.R.T. Raipur and I.A.S.E. Bilaspur (C.G.)	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2015	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave with Pay, Free Health Check up Camps	Maternity Leave with Pay, Free Health Check up Camps	Scholarships, Personality Development Sessions

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts only internal audit which is as follows: The Audit objections raised by the auditor while performing the audit are dealt with, in the following manner :- 1. On receiving the audit objections report from the auditor, the concerned accounts and administrative staff, gives this report a top priority and prepare the documents/reply to settle the objections (if possible) before it goes up to the level of top management. 2. To resolve the backlog of audit objections, and for speedy resolution of audit objections, initiatives are taken to convene bipartite/tripartite meetings where possible. 3. The decision of these meetings are complied with immediately and necessary rectifications are done to resolve the audit objections. External Audit: The Institution is not required to conduct any External Financial Audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vardan Education and Health Research Institute (Mother Society)	120000	A Study of Health and Hygine Concept among the Resdients of Sakti Janjgir Champa
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Principal
Administrative	No	NA	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher meetings are held to assess the academic process of students, Parents are informed timely regarding the performance attendance of students.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff (at least three) Sexual Harassment at Workplace, Play on Beti Bachao Beti Padhao and Play on Swachh Bharat Abhiyan

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC cell is established for assure quality culture as the prime concern with internal and external support. 2. College is recognized under 2F 12B for receiving grants from UGC for research projects. 3. Enhanced the use of ICT by faculty in the teaching learning process. 4. Initiatives for green campus, Barrier free campus for person with disabilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	National Seminar on "Teacher Education - Issues and Challenges" by IQAC	08/09/2015	08/09/2015	08/09/2015	12
2015	A Workshop on Drama and Art in Education by Ms. Barkha Singh	13/10/2015	13/10/2015	13/10/2015	14
2015	A Workshop on Art of Living by Mr. A P Singh	10/12/2015	10/12/2015	10/12/2015	13

2015	An extension lecture on Micro English by Mr. Akash Gadhewal	06/01/2016	06/01/2016	06/01/2016	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sexual Harassment Awareness Programme	17/08/2015	22/08/2015	64	3
National Youth Day	12/01/2016	12/01/2016	76	4
International Women Day	18/02/2016	18/02/2016	81	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
2015	5	5	02/10/2015	07	Swachh Bharat Abhiyan	Awareness Program for Local People of the village, teachers and students	6
2016	5	5	30/10/2015	07	Anti Drug rally under buddy group Programme	Awareness rally for local villagers and students of the Institute	6

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Celebration	21/06/2016	21/06/2016	81
Human Rights (Value Added Course)	04/04/2016	10/12/2016	25
Ethics in Education (Value Added Course)	11/04/2016	16/04/2016	25
Yoga And Meditation (Value Added Course)	18/04/2016	23/04/2016	25

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Recycling of paper - using rough paper b) New laptop bought in exchange of old laptop for faculty members c) More trees/grass planted in the campus d) Rain harvesting system cleaning on regular time intervals e) No use of plastics inside the campus- paper plates and glasses in canteen and in college pantry steel/glass utensils are used.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.shyamcollege.in/ac-15-16.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

GOAL To ensure that academic calendar should followed and complete the syllabus accordingly. To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching. To ensure the peer is tutoring and Cooperative learning. To ensure percentage will improved semester wise and enhance the number of ranks bagged by the institute at the university level examinations. THE CONTEXT Division of the syllabus in different section have always keeping in the mind by the teacher, unit test class test are planned accordingly. If teachers find it difficult to keep pace with the techno - savvy pupil learners, the peer tutoring and cooperative teaching will take place in the regular classroom it will beneficial for the teacher and as well as for the students. It has become essential for the teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. To avoid mismatch between the pupil learner and the teacher handling varieties of tools available for teaching - learning the peer tutoring and cooperative teaching helps at various stages of teaching. The PRACTICE Students got information of overall academic year by the information handbook and institution website The teaching - learning committee along with the head of the Institute monitor the pace of coverage of the syllabus. Teachers upgraded their knowledge and engaged in various faculty development programme to enhance their knowledge and skill in teaching. Informal feedback is obtained from students regarding the content delivery by different teachers. Students evaluation is done with the help of assignments, tests, classroom behavior, attendance and project works. Different resource rooms and ICT lab communication lab are available to teach the future teachers how to teach in the classroom. Computer experts and other expert staff train the teachers in the use of Power Point Presentations, browsing the internet for useful resources, uploading content on the college website, use of google docs for information sharing, etc. EVIDENCE OF SUCCESS Teachers have adopted modern pedagogic styles and ICT in their classes. Teacher Recorded lectures are available on You Tube Appropriate media is used to teach the students. Appropriately paced and timely completion of syllabus. Students feedback have taken time to time. Improvement in results.

Provide the weblink of the institution

<https://www.shyamcollege.in/ac-15-16.pdf>

8.Future Plans of Actions for Next Academic Year

Internal Quality Assurance Cell starts working Development and application of quality benchmarks/parameters for the various academic and administrative activities of the College. Focus is laid on criterion-wise additional inputs which facilitates better understanding and effective implementation IQAC Coordinator held detailed discussion on important role to be played by IQAC for the overall growth of the institution. She discussed strengths and weaknesses of the institute so that rigorous discussions and decisions are made for the betterment of the institute. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the

required knowledge and technology for participatory teaching and learning process
Faculty suggested for optimum use of ICT. PPT of lesson/topic for discussion
prepared Feedback is very important for the improvement of teaching learning and
functioning of the institution. College developed a Feedback Schedule to obtain
responses from the students, parents and other stakeholders including alumni.
Feedback data analyses done and report prepared